

Agenda – Meeting 4 QEP Planning Committee Vernon College

January 23, 2015 ▪ 10:00 AM ▪ VER RM 204, CCC RM 712

▪ **Call Meeting to Order**

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair		
Director of College Effectiveness	Betsy Harkey		
Dean of Instructional Services	Dr. Gary Don Harkey		
Associate Dean of Instructional Services	Shana Munson		
Division Chair: Behavioral & Social Sciences	Greg Fowler		
Division Chair: Math & Science	Dr. Karen Gragg		
Division Chair: Information & Technology	Mark Holcomb		
Division Chair: Communications	Joe Johnston		
Instructional Design & Technology Coordinator	Roxie Hill		
Faculty Senate President/History Instructor	Dr. Adrien Ivan		
Faculty Senate Vice President/Speech Instructor	Dr. Donnie Kirk		
Dean of Administrative Services or Designee	Stacy Lallmann		
Dean of Admissions and Financial Aid/Registrar or Designee	Joe Hite		
Dean of Student Services or Designee	John Hardin		
Student Focus Group (as needed)			N/A

▪ **Approval of Minutes**

- Meeting 3: November 14, 2014 (Table until next meeting)

▪ **General Business Reports**

- Director of Quality Enhancement (Chair)
 - SACSCOC 5th Year Report Response Letter
 - SACSCOC Annual Meeting Update
 - NISOD Opportunities

▪ **Planning**

- Timeline
- Topic Selection Process
 - Topic Identification Survey Results (Exhibit A)
 - QEP Collaboration Sessions
 - Institutional Constituents: Student, Board, Community
- Communication
 - President's Team Meetings
 - President's Monthly Update
 - Spring Kickoff- Staff Open Forum (Jan 13, 2015)
 - Faculty Meeting (Jan 16, 2015)

▪ **Updates/Reminders**

- Spring Meeting Dates
 - February 13 @ 10 AM; V204/CC712
 - March 6 @ 9 AM; V204/CC712
 - April 10 @9 AM; V204/CC712
 - May 1 @ 11 PM; V423/CC717

▪ **Adjournment**